

<b>Worksite:</b> Squamish Terminals	<b>Approved By:</b> H&S Committee	<b>Date Issued:</b> August 23, 2021	<b>Full Procedure Reference:</b> PRO-011, version 3.0
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Key Site Safety Requirements:	Personal Protective Equipment (PPE)
<ul style="list-style-type: none"> <li>Wear required PPE</li> <li>Attend Tool Box talk - mandatory</li> <li>Site Speed Limits 20km on dock, 10km in sheds</li> <li>Seatbelts mandatory</li> <li>No use of electronic devices while in active working areas</li> <li>No smoking on site (designated area only)</li> <li>Drug and Alcohol use strictly prohibited</li> </ul>	<ul style="list-style-type: none"> <li>Hi-viz Vest</li> <li>Safety Boots (6")</li> <li>Type 2 Hard Hat (while on vessel, under boom, working with reach stacker)</li> <li>Eye protection, hearing protection, gloves - recommended</li> <li>Dust mask – if needed</li> </ul>

Job Hazards Present:
<ul style="list-style-type: none"> <li>Slips, Trips, Falls on slippery / uneven surfaces; accessing and exiting vehicles</li> <li>Pedestrians exposure to being struck by site traffic</li> <li>Site vehicles / materials handling equipment striking other vehicles or stationary obstacles / equipment</li> <li>Poor ergonomics – overexertion, musculoskeletal injuries (laboring, rigging, lifting, banding, pulling, pushing)</li> <li>Falling objects/jolts – improper handling of load on forklift</li> <li>Falling objects (equipment, cargo, debris, broken equipment, tools) – risk of being struck or crushed</li> <li>Overhead hazards– hook, frame, slings, cargo, equipment, gear, tag lines</li> <li>Moving cargo - Collapsing load - risk of being struck or crushed</li> <li>Materials handling equipment - unstable load – tipping/rolling</li> <li>Unstable cargo stockpiling – crush</li> <li>Flat strap – overexertion, struck by strap,</li> <li>Pinch Points, Sharp edges / slivers - while rigging, lifting, banding, pulling, pushing</li> <li>Exposure to elements (wind, sunburn, heat index, cold, dust)</li> </ul>

Procedure – Wood Panel Products Delivery to Truck
<ol style="list-style-type: none"> <li>1. Crew is dispatched to “starting area” and Foreman discuss wood panel products delivery operational plan with crew to ensure Longshore understand operation, safety and PPE. Depending on volume of wood panel products being loaded there may be several “starting areas”.</li> <li>2. Truck Driver directed where to go by Checker or Foreman.</li> <li>3. Checker checks wood panel products and advises drivers which product to load</li> <li>4. Drivers use forklifts to remove wood panel products from bin to truck loading area on site.</li> <li>5. Amount of wood panel products taken by forklift is generally two packages at a time. <b>Bottom of top package must not be higher than back rest of forklift or it may slide back.</b></li> <li>6. Driver lifts wood panel products, tilts back and lowers load, delivers the wood panel products to truck bed.</li> <li>7. Truck is loaded as per drivers required specifications.</li> <li>8. <b>During truck loading, truck driver must remain out of the bight, no workers on foot in the loading area.</b></li> <li>9. Truck Operator secures load prior to leaving site.</li> </ol> <p><b>CAUTION</b></p> <ul style="list-style-type: none"> <li>If direction is to be given to the Forklift Operator it is to be given from a safe position.</li> <li>Truck Driver is not to be on deck of truck while loading.</li> </ul>

