

## WESTERN STEVEDORING COMPANY LIMITED

### DRUG & ALCOHOL TESTING TRANSPORTATION POLICY

Below are the steps to follow when you are required to arrange testing/ transportation for Worker(s) from Company Premises/Vessels to another location for the purpose of Substance Testing under the D&A Policy\*

1. Determine testing will proceed (Post Incident / Reasonable Cause).
2. Contact On-Call **Business Agent**:
 

Vancouver/Squamish Local 500:	<b>604-254-7131</b>
Fraser River/FSD Local 502:	<b>604-580-8882</b>
Prince Rupert Local 505:	<b>250-624-3558</b>
Vancouver Island Local 508:	<b>250-246-8066</b> (Mark Braithwaite)
Island Foremen Local 514:	<b>250-739-1361</b> (Stuart Rempel)
Mainland Foremen Local 514:	<b>604-836-4598</b> (Frank Morena)
Stewart Local 519:	<b>236-999-7407</b> (Slade Ramsay)
3. Contact the **Employee Assistance Program (EAP): 604-254-7911**.
4. Contact **BCMEA Labour Relations Manager**:
 

Helen Coles (Non-Grain):	<b>604-442-9988</b>
Michael Smolander (Grain Only):	<b>604-319-1598</b>
After Hours:	<b>604-631-1746</b>
5. The EAP Coordinator will promptly (within 15 minutes) arrange testing.
6. If the EAP Coordinator does not arrange testing within 15 minutes, contact **HeartQuest (testing provider) 604-818-1771**; and notify EAP 604-254-7911 that testing has been arranged.
7. Contact a taxi to transport the Worker to the offsite testing location.  
**HeartQuest Locations:**

Lynnterm:	1651 Commercial Drive, Suite 202, Vancouver
FSD:	320 Columbia Street, Unit 1, New Westminster
Nanaimo:	427 Fitzwilliam Street, Unit H, Nanaimo
Duncan:	177 Kenneth Street, #401, Duncan
Prince Rupert:	721 Fraser Street, Prince Rupert
Other Out Ports:	As directed by HeartQuest

#### **Taxi Contacts for Companies We Have Accounts With:**

Lynnterm/North Vancouver:	North Shore Taxi:	<b>604-987-7171</b>
Vancouver:	Black Top Cabs:	<b>604-731-1111</b>
FSD:	Surdell Taxi:	<b>604-588-8888</b>
Squamish (SQT Account):	Howe Sound Taxi:	<b>604-898-8888</b>
Nanaimo:	AC Taxi:	<b>1-800-753-1231</b>



Victoria (CVS Account):  
Other Out Ports:

Blue Bird Taxi: **250-382-2222**  
**Pre-Pay & Get Receipt**

8. Advise Worker that if they stop along the way or direct the taxi driver to go somewhere other than the testing location, that this will constitute a refusal to test.
9. **Instruct Taxi Driver to proceed directly to the address provided with no stops or deviations.**
10. Provide the Taxi Driver your contact information so they can confirm drop-off of the Worker and that no additional stops were made.
11. A Union Representative and/or Western Representative and/or other Workers to be tested may be sent in one taxi.

\* Note: The company has the right to determine the means of transportation, including who will accompany the Employee in transit as per Article 7 (B) 2 of the D&A Policy.

*Darcy Hinds*

Darcy Hinds, Director – Health & Safety, Quality & Environment

Signed: Feb 16, 2022

Version Number	Date	Originator	Details of Change
1.0	October 13 2021	Darcy Hinds	
This policy is to be reviewed at a minimum of every 3 years.			